

**RECORD OF EXECUTIVE DECISION**

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared (and Dispensations granted by the Monitoring Officer)	Consultation with relevant Ward Member(s)  Yes/No	Subject to Call-in?  Yes/No
19 December 2019	Leder of the Council, Councillor Neil Stock OBE	That arrangements be made by officers for Energy Audit assessments of all of the Council's General Fund properties and that the cost of the assessments (estimated to be £70K) be met from the one off budget of £150K for the development of a Climate Change Action Plan.  Note: The budget referred to is that approved by Cabinet on 19 July (Minute 24 refers).	To provide a solid base of information to guide future investment and improvement needs in advance of the proposed Carbon Reduction Action Plan. Not undertaking the assessment - discounted as this could delay improvements being realised and it may result in lost opportunities from asset management action that could be better informed by the outcomes of the assessment.				
<b>URGENT DECISIONS ONLY (if non-urgent go to "Agreement to Decision" below):-</b>							
<b>GENERAL EXCEPTION APPLIES?</b> (Rule 14 Access to Information Procedure Rules)		NO		If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?		YES/NO	
<b>SPECIAL URGENCY APPLIES?</b> (Rule 15 Access to Information Procedure Rules)		NO		If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?		YES/NO	
<b>EXEMPTION FROM CALL-IN APPLIES?</b> (Rule 18i Overview and Scrutiny Procedure Rules)		NO		If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?		YES/NO	
<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b> (Rule 6 Budget and Policy Framework Procedure Rules)		NO		If yes, why is it not practical to convene a quorate meeting of full Council?		YES/NO	
<b>AGREEMENT TO DECISION:-</b>				If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?		YES/NO	
Signed:-  ..... Decision Maker		Date:-  Friday 20 <sup>th</sup> December 2019		Delegated Power Reference (in Part 3 of the Constitution):-  Clauses 2, 3.1			

Original signed copy to be retained by Service.  
Electronic copy to be sent to Ian Ford and Katie Sullivan (Committee Services) for publication.